

CSQ Pre-enrolment eligibility guide 2024/2025

CSQ Civil and Building (Regions are Central, Darling Downs – Toowoomba, Gold Coast, Greater Brisbane, Mackay Whitsundays, Sunshine Coast, Wide Bay).

Full Name _____

Eligibility and Evidence Requirements

Requirement	Right to work in Australia -- Evidence
Australian or New Zealand Citizen or Permanent resident ** A commemorative birth certificate cannot be accepted	Green Medicare Card (Current) or My.gov – Medicare snapshot OR Australian or New Zealand Passport (Up to 6 months after the expiry date) OR Australian or New Zealand Full Birth Certificate or Extract* Australian Citizenship Certificate
A Visa holder with relevant permission to work and study **and who has been working in the Queensland building and construction industry for 6months or more. ** This does not include International Student Visas	Employer letter on letter head, dated and signed by the employer which confirms: <ul style="list-style-type: none"> a) The participant has the right to work in Australia and undertake study; and b) The visa number; and c) The participant has been employed for 6 months or more <i>This information can be incorporated into the Eligible Worker letter.</i>
Participant is 15 years or older	When a birth certificate or passport is used as a evidence above- this can also satisfy confirmation that the participant is 15 years or older OR a Queensland government issued photo identification card.
Requirement	Permanently work in Queensland- Evidence
An Eligible Worker: Employed and substantially engaged in Queensland within the Building & Construction Industry An unemployed eligible worker (Unemployed for less than 6 months in a role which would meet the employed and substantially engaged requirements or an eligible worker)	Employer letter (on letter head, dated and signed by the employer) confirming employment, role and duties in the Building and Construction industry. OR Relevant current Licence, along with confirmation that the participant is undertaking work within the Queensland building and construction industry. OR Statutory Declaration providing details of the company including employment dates within the last 6 months. It must also include your job role and duties within the Building and Construction Industry.
Self Employed and substantially engaged in the Queensland Building and Construction Industry.	ABN/ACN registration showing ownership and Invoices for recent work in the industry. (1 invoice from no longer than 6 months ago) OR Statutory Declaration providing details of business registration and recent work in the industry

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Participant must not be:

<input type="checkbox"/>	I am not an employee of an Authority (employees of local councils are acceptable where they are an eligible worker) Eg: State or Territory Government Departments Government owned Corporations Statutory Bodies Commonwealth Government Departments and agencies Commonwealth Companies
<input type="checkbox"/>	I am not currently enrolled and participating in a school program (excluding school based apprentices and trainees, registered in Queensland, undertaking an approved CSQ apprenticeship / traineeship.
<input type="checkbox"/>	I am not already funded by an Authority or other such source for delivery of the same training being undertaken as part of the relevant program
<input type="checkbox"/>	I am not a contracted Trainer or Assessor or existing worker of a Registered Training Organisation
<input type="checkbox"/>	I am not undertaking more than 8 units of competency in the short courses program including no more than 3 HRW licences and no more than 3 MPO units

Participant Declaration & Liability for Full Course Fees

- ☐ I hereby declare that the information and supporting documentation I have provided is true and correct
- ☐ I consent to Construction Skills Queensland contacting me for audit purposes, a review, conducting destination surveys, or for advising me of products and services, whether current or future.

I acknowledge that:

- If I DO NOT meet the eligibility criteria
- If I DO NOT provide the required supporting documentation
- If I have used CSQ Program funding for the same training before
- If I do not complete the training

I will be required to pay the difference between my CSQ course price and Diggerman Training regular course price.

Signed: _____

Date: _____

Scope of Work – Building and Construction

The scope of work for the industry needs to be relevant to residential works, commercial developments and civil construction projects such as: residential and commercial building construction; civil infrastructure.

- renovations and extensions of residential and commercial buildings
- installation services for interiors of residential and commercial buildings and the associated trades: electrical, plumbing, flooring etc
- land development and site preparation for the purpose of construction
- work for a designated Major Project including applications of heavy and civil engineering used in the construction of infrastructure and this must form the majority of their work to be considered substantially engaged within the industry.